WHAT TO DO IF A WORKER HAS COVID-19 OR HAS TO SELF-ISOLATE

**Worker reports COVID-19 symptoms**
- Is the worker currently at work?
  - Yes: Send the worker home immediately
  - No: Advise the worker to stay at home
- Ask the worker who they have been in close contact with in the last 48 hours
- The worker must get a test and self-isolate whilst they wait for the result
- Confirm the result of the worker’s test
  - Positive: Worker notifies positive COVID-19 test result
  - Negative: Worker notifies negative COVID-19 test result
- Worker completes self-isolation period
- Worker is able to return to work, provided they are no longer unwell

**Worker notifies positive COVID-19 test result**
- The worker must continue to **self-isolate** for 10 days from when their symptoms started
- Employers who force or allow workers to come to work when they should be self-isolating could be **liable for a fine** of up to £10,000
- Worker must complete self-isolation period

**Worker notifies negative COVID-19 test result**

**Employers who are informed of more than one confirmed case in their workplace within 14 days** will need to contact their local Public Health England protection team

- **Worker notifies they have to self-isolate**
  - They have been contacted by NHS Test and Trace
  - Someone in their household or support bubble has COVID-19 symptoms or has tested positive
  - Any workers that were in close contact will be **contacted** by NHS Test and Trace
  - The worker must self-isolate for 14 days from the day they were last in contact with the person who tested positive or when the person in their household or support bubble started having symptoms, even if the worker gets a test and it is negative
  - If the person in their household or support bubble receives a negative test result, then the worker can stop self-isolating

**Clean the space and any surfaces the worker had come into contact with**

**Without naming the worker, alert anyone that they have been in close contact with at work in the last 48 hours that they should avoid contact with people who are high risk and take extra care in practising social distancing and good hygiene**

**They do not need to self-isolate unless they are contacted by NHS Test and Trace or start displaying symptoms**

**Employers with fewer than 250 employees can use the Coronavirus Statutory Sick Pay Rebate Scheme to claim back any coronavirus-related Statutory Sick Pay paid to employees**

**A worker on a lower income who cannot work from home whilst self-isolating may be eligible for a £500 Test & Trace Support Payment**

**This information applies in England; other information may apply in Scotland, Wales, and Northern Ireland**

**Find the latest coronavirus information**
www.BuildUK.org/coronavirus