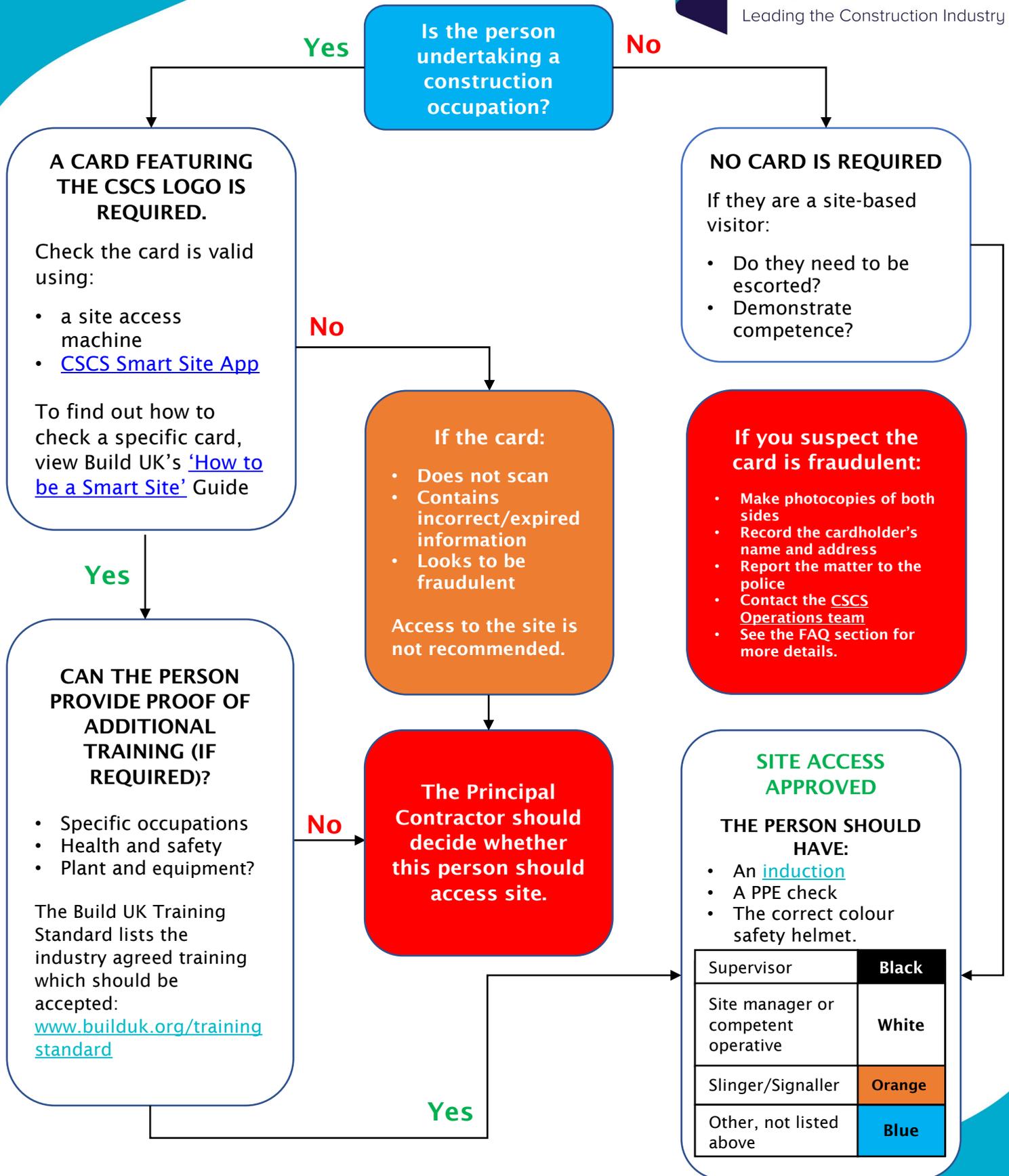


# Site access flow chart



## Background

The Construction Leadership Council (CLC) agreed that from January 2015 the industry, including trade associations, contractors, clients, and government should specify and promote card schemes carrying the CSCS logo with no equivalents accepted.

Build UK supports the CLC decision and its members have agreed to consistently implement its requirements which are set out in this standard.

## Requirements of the Construction (Design and Management) Regulations 2015

It is a requirement under the *Construction (Design and Management) Regulations 2015 (CDM 2015)* for contractors to ensure any individual they employ or appoint to work on a construction site has the skills, knowledge, training and experience to carry out the work they will be employed to do in a way that secures the health and safety of themselves and others. This should be assessed and managed appropriately to ensure that individuals are undertaking the appropriate occupation at the appropriate level i.e. trainee, skilled, supervisory, managerial.

While the HSE guidance on implementing CDM 2015 states that, *“Sole reliance should not be placed on industry certification cards or similar being presented to them [contractors] as evidence that a worker has the right qualities”*, the guidance makes clear that *“Nationally recognised qualifications (such as National Vocational Qualifications (NVQs) and Scottish Vocational Qualifications (SVQs)) can provide contractors with assurance that the holder has the skills, knowledge, training and experience to carry out the task(s) for which they are appointed”*.

## Application

The CLC decision and card schemes carrying the CSCS logo both relate to construction occupations only. It is recognised that due to the diverse nature of construction projects, there are occasions where a person may need to access site to perform a non-construction occupation or activity e.g. delivery of materials to site, catering staff, security guards, visitors etc. and it is not expected that these individuals will carry a CSCS card as cards will not be issued for these occupations. They may however still need to provide evidence that they can carry out their task safely. They may also require a separate risk assessment and additional supervision.

## Additional Training

In addition to a card carrying the CSCS logo individuals may need to have undertaken supplementary training to operate specific machinery, plant, or tools or to carry out certain activities. E.g. a steelwork erector would hold a steel erector card issued by CSCS and if required to use a MEWP would also hold an IPAF or other relevant card to cover this training.

Queries regarding suitable additional training should be directed to the Principal Contractor or relevant trade association.

## CSCS Partner Card Scheme Information

The table below displays a list of card schemes permitted to display the CSCS logo and should be accepted when presented on site. CSCS Smart Check can be used to check almost all cards\* carrying the CSCS logo including those with a chip or contactless symbol, a QR code, virtual cards stored on a mobile phone and cards which are not yet smart.

Card	Construction Industry card scheme	Scheme Administrators	Sector represented
	ACAD Skills Card	Asbestos Control and Abatement Division	Asbestos Analysts and Surveyors Asbestos Removal
	ADSA CSCS Card Scheme	Automatic Door Suppliers Association Ltd	Automatic Doors
	AMI Skills Card	Asbestos Removal Contractors Association	Asbestos Removal
	Association of Lorry Loader Manufacturers and Importers (ALLMI)	Association of Lorry Loader Manufacturers and Importers (ALLMI)	Lorry Loaders
	Assuring Competence in Engineering Construction (ACE)	Engineering Construction Industry Training Board (ECITB)	Engineering construction
	Certificate of Competence for Demolition Operatives (CCDO)	National Federation of Demolition Contractors (NFDC)	Demolition
	Certification Scheme for Personnel (CSWIP)*	The Welding Institute	Welding Sector
	Cellar Service Installation and Maintenance Card	BFBI	Drink Dispenser and Cellar Equipment Installers
	Construction Industry Scaffolders Record Scheme (CISRS)	National Access and Scaffolding Confederation (NASC)	Scaffolding
	Construction Plant Competence Scheme (CPCS)	Construction Plant Competence Scheme (CPCS)	Plant Operatives
	Construction Skills Certification Scheme (CSCS)	Construction Skills Certification Scheme (CSCS)	Construction
	Construction Skills Register Northern Ireland (CSR NI)	Construction First Ltd (CEFI)	Construction (Northern Ireland only)
	DoorSafe	The Automatic Door Installation Association	Automatic Door Installers

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	Drilling and Sawing Association (DSA)	Drilling and Sawing Association (DSA)	Drilling and Sawing Contractors
	Electrotechnical Certification Scheme (ECS)	Joint Industry Board (JIB)	Electrical Contractors
	Electrotechnical Certification Scheme (ECS) [Scotland only]	Scottish Joint Industry Board (SJIB)	Electrical Contractors (Scotland only)
	Energy and Utility Skills Register (EUSR)	EUSkills	Utilities
	FASET	Fall Arrest Safety Equipment Training association	Safety net rigging and temporary safety systems
	Fencing Industry Skills Scheme (FISS)	LANTRA	Fencing
	GEA accredited engineer	GEA	Garage Equipment Installers
	ICATS - Industrial Coating Applicator Training Scheme	Correx	Industrial Coatings
	The Institute of Explosive Engineers	The Institute of Explosive Engineers	Explosive Engineers
	LISS/CSCS Landbased Industry Sector Scheme	BALI – British Association of Landscape Industries	Landscaping
	MPQC Plant Operator Competency Scheme	Mineral Products Qualifications Council (MPQC)	Extractive Plant Operators
	National Plant Operators Registration Scheme (NPORS)	National Plant Operators Registration Scheme (NPORS)	Plant Operatives
	Powered Access License	International Powered Access Federation	Powered Access Operatives
	Prefabricated Access Suppliers and Manufacturers Association (PASMA)	Prefabricated Access Suppliers and Manufacturers Association (PASMA)	Access Tower Specialists
	Plumbing, Heating, Mechanical Engineering Services (PHMES)	Joint Industry Board for Plumbing Mechanical Engineering Services (JIB PMES)	Plumbing
	Q-Card	GQA Qualifications Ltd	Construction and Glazing
	Safety Assessment Federation (SAFed)	Safety Assessment Federation (SAFed)	Engineering Inspectors

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	Shopfitting and Interior Contracting Competence Scheme (SICCS)	National Association of Shopfitters and Interior Contractors (NAS)	Shopfitting, Fitout & Interior Contracting
	SKILLCard	Building Engineering Services Association (BESA)	Building Engineering Services Contractors
	Scottish and Northern Ireland Joint Industry Board	Scotland and Northern Ireland Plumbing Employers Federation (SNIPEF)	Plumbing
	TEAM Card*	Lifting Equipment Engineers Association LEEA	Lifting Equipment
	TICA Skill Card	Thermal Insulation Contractors Association (TICA)	Thermal Insulation Installers
	The Storage Equipment Installers Registration Scheme (SEIRS)	Storage Equipment Manufacturers Association (SEMA)	Storage Equipment Installers
	Trainthepainter	Corrodere	Painters
	TTM	LANTRA	Temporary Traffic Management

\*CSWIP and LEEA are in the process of moving over to CSCS Smart Check. Check CSWIP cards by calling 01223 899 000. Check LEEA TEAM cards on the LEEA website.

## Health and Safety Training Requirements

In addition to recognising card schemes carrying the CSCS logo and the supplementary training to operate specific machinery, plant, or tools, Build UK Contractor Members require additional health and safety training, as specified below, to be undertaken by their directors and those working on their sites including sub-contractors. The awarding body would usually define the renewal period for health and safety training, but this should not exceed every five years.

Additionally, any course listed on the [CITB training directory](#) with the key word “Build UK” will be accepted.

Job Role	Accepted Health & Safety Training
<b>Director</b>	<p>Any course which is equivalent to:</p> <p><a href="#">Health and Safety in Construction (Director)</a></p> <p>The following courses will be accepted:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Directors Role for Health and Safety</li> <li>❖ IOSH Safety for Executives and Directors</li> <li>❖ IOSH Leading Safely</li> </ul>
<b>Manager</b>	<p>Any course which is equivalent to:</p> <p><a href="#">Health and Safety in Construction (Site Management)</a></p> <p>The following courses will be accepted:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Site Management Safety Training Scheme (SMSTS)</li> <li>❖ IOSH Managing Safely in Construction</li> <li>❖ IOSH Safety, Health &amp; Environment for Construction Site Managers</li> <li>❖ 5 day CISRS Managers course</li> <li>❖ 5 day CCDO Demolition Manager course and end test</li> <li>❖ 5 day NPORS Construction Site Safety Manager</li> <li>❖ 3 Day BALI’s ROLO (Register of Land Based Operatives) Manager Course (Level 4 - Course specification - 190627)</li> </ul>
<b>Supervisor</b>	<p>Any course which is equivalent to:</p> <p><a href="#">Health and Safety in Construction (Site Supervision)</a></p> <p>The following courses will be accepted:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Site Supervisors Training Scheme (SSSTS)</li> <li>❖ FPS Piling Specialists Supervisor Training</li> <li>❖ CSR Site Safety for Supervisors</li> <li>❖ 2 day CCDO Demolition Chargehand course and end test</li> <li>❖ 5 day CCDO Demolition Supervisor course and end test</li> <li>❖ 5 day CISRS Supervisors course.</li> <li>❖ 3 day Equipe Site Supervision of Geotechnical Sites</li> <li>❖ 2 day NPORS Site Supervisors Safety Course</li> <li>❖ 2 day BALI’s ROLO (Register of Land Based Operatives) Supervisor Course (Level 3 - Course specification - 190805)</li> </ul>

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<p>Persons attending site to undertake construction activities and who do not fall into any of the above categories</p>	<p>Any course which is equivalent to:</p> <p><a href="#">Health and Safety in a Construction Environment Standard</a></p> <p>Industry courses which have been mapped as equivalent to the above are:</p> <ul style="list-style-type: none"> <li>❖ Level 1 Award in Health and Safety in a Construction Environment</li> <li>❖ BALI's ROLO (Register of Land Based Operatives) Health, Safety and Environmental Awareness</li> <li>❖ BESA Site Operative Safety Course</li> <li>❖ CCNSG Health and Safety Passport</li> <li>❖ 1 day CISRS Operative Training Scheme (COTS)</li> <li>❖ Drilling &amp; Sawing Association, Health and Safety for Drilling and Sawing Operatives</li> <li>❖ ECA Operative and New Entrant Health &amp; Safety Awareness</li> <li>❖ Safety Pass Alliance (SPA) Core Construction Course</li> <li>❖ DSA Health and Safety Awareness Course certificate</li> <li>❖ IOSH Working Safely - via face to face assessment ONLY</li> <li>❖ IOSH Safety, Health &amp; Environment for Construction Site Workers</li> <li>❖ Lantra Awards Health, Safety and Environmental Awareness course</li> <li>❖ Lantra Awards Health, Safety and Environmental Awareness Fencing course</li> <li>❖ NPORS Site Safety Awareness course</li> <li>❖ Royal Environmental Health Institute of Scotland (REHIS) Elementary Health and Safety Course</li> <li>❖ Site Safety Plus Health and Safety Awareness Course.</li> </ul>
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Apprentices	Apprentices who are on industry recognised training programmes are excluded from this requirement if they hold the relevant card carrying the CSCS logo.
	<i>Operatives who have completed an S/NVQ Level 2 or 3 or Trailblazer Standard within the last five years and hold the relevant CSCS logo card, will be exempt from this requirement.</i>  <i>Operatives whose qualification was achieved more than five years ago will be required to demonstrate that they have achieved one of the courses listed above.</i>

Build UK is no longer responsible for mapping training courses to the industry-agreed standards. To make sure your course is included within the Build UK [Training Standard](#), your organisation will need to submit details of your course(s) and quality assurance arrangements to CITB to assess against the relevant standard. To begin the mapping process please make initial contact with CITB via [quality.assurance@citb.co.uk](mailto:quality.assurance@citb.co.uk).

## Frequently Asked Questions

Please note that any advice is given in good faith with the aim of providing general guidance on best practice. Build UK and the individuals and organisations responsible for the advice do not accept any liability arising in any way from relying on it. If you require advice on a specific issue, you should seek your own independent professional advice.

### What is a construction occupation?

For the purpose of the Build UK Training Standard, a construction occupation is defined as one for which a [CSCS card](#), or a card featuring the [CSCS logo](#) can be obtained. Occupations including delivery drivers and security staff are not construction occupations and no card is required to access site. To check if an occupation is construction related, use the [CSCS Card Finder](#) and follow the steps on the screen.

### What if I have issues getting on to site?

CSCS does not issue cards for non-construction related occupations which means not everyone will have a card carrying the CSCS logo. It is the responsibility of site managers to induct non-construction related workers and escort them where appropriate to ensure that they can carry out their work safely on site. Where a card is required:

- Make sure you have the correct CSCS card and the necessary health and safety training required as set out in the latest version of the Build UK [Training Standard](#)
- If you still have an issue, please contact the relevant card scheme.

### What are the supervision requirements for a lone worker on site?

The Build UK [Training Standard](#) assumes that a supervisor is managing people onsite. A lone worker is carrying out a construction task and will not be a people manager. Where a lone worker is carrying out a task on site for a short period of time, the Principal Contractor would often provide a supervisor to put them to, and/or oversee their work.

### What is the required supervisor to operative ratio?

The Build UK [Training Standard](#) does not recommend a figure for task supervisor to operative ratio. The Principal Contractor should define the ratio in line with the risk associated with each activity and this will vary depending on for example, the project and tasks being undertaken. The sub-contractor should agree this level of risk with the Principal Contractor prior to work commencing.

### Should work experience participants hold a card featuring the CSCS logo?

No. Only those on site who will be carrying out a construction occupation need to hold a card featuring the CSCS logo. Work experience participants should accompany a skilled operative holding the relevant CSCS logo'd card. Site managers should follow the recommendations for non-construction occupations on the Site Access Flowchart and ensure a risk assessment has been carried out. Further information on managing work experience is available in the [Build UK Work Experience Guide](#).

### Should international employees hold a card featuring the CSCS logo?

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There will be occasions where international visitors are required on site to oversee works and it may not be practical for them to hold a card featuring the CSCS logo. This will have been pre-agreed by the Principal Contractor and site management should refer to the risk assessment developed for this situation. International operatives who attend UK sites regularly and hold international qualifications can apply to [UK ENIC](#) to check whether the qualification maps to a UK equivalent. If the qualification maps, the operative will be able to apply for a CSCS card by following the process on the [CSCS website](#).

## **What is the process for reporting a fraudulent card?**

If a card fails to pass the checks and is suspected to be fraudulent, then a Smart Site will not allow the cardholder to access the site and you should follow the steps below:

1. Retain the card if possible
2. Make photocopies or take photos of the front and back of the card
3. Record the cardholder's name and address
4. Ask the cardholder where the card was obtained from
5. Select 'Report suspected fraudulent card' on the CSCS Smart Check App
6. Select the relevant scheme and attach images of both the front and the back of the card
7. Fill out the required information and submit the form.

Card schemes displaying the CSCS logo take the issue of fraudulently obtained cards extremely seriously. Fraudulently obtained cards enable unqualified workers to gain access to construction sites where they may be a risk to themselves and others working alongside them.

**September 2022**